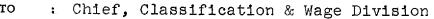
SEP 8 1954

			91 , 9 , 100,		
	MEMORANDUM FOR:	Chief, Managem	ent Staff		
	SUBJECT:	Adjustment in	Security Office Table of Organization		
25X1	Security Office position in the tions from	requesting the SSD Pool and the field office shington area.	memorandum dated 25 August from the change of job title of one clerical e transfer of three clerical posite to thelololo	25X1	
25X1	2. The request for a change in job title from Clerk Steno- grapher to Security Clerk, is occasioned by a shift in emphasis in the clerical support rendered by the SSD Pool to agent personnel in the				
25X1	3. The transfers of the three Clerk Stenographer positions from the field offices specified in Tab A are requested for necessary support to agent personnel who have recently been assigned to the				
	are still charge	eable to the sam	rsonnel involved in the transfers e allotment, and no grade changes personnel ceiling consideration is		
	5. Your a	pproval is recom 25X1	mended.		
			sst. Management Officer (DD/A Area)		
	ATTACHMENT		(LD/A Area)		
		rity Office Memo			
	APPROVED	> 8 195 4			
	Date: SEF	0 1314			
25X1			DISTRIBUTION: Orig. & 1 - Office of Pers.		
			2 - Seminity Off.		



STANDARD FORM NO. 6Approved For Release R78-03568A000900080028-4

Office Memorandum UNITED STATES GOVERNMENT



DATE:

25 August 1954

Personnel Office

FROM:

Chief, Administration & Training Staff

Security Office

Security Office T/O

In keeping with work requirements please change the following positions as indicated:

	$\underline{\mathtt{From}}$	<u>To</u>	
	Clerk Stenographer T214 GS-0312.01-5 Special Security Division SSD Pool	GS-1810.01-5	
25X1	Clerk Stenographer T196 GS-0312.01-4 Special Security Division	GS=0322 01-4	25X1
25X1	Clerk Stenographer T186 GS-0312.01-4 Special Security Division	GS-0312.01-4 Special Security Division	25X1
25X1	Clerk Stenographer T186 GS-0312.01-4 Special Security Division	66.02 Clerk Stenographer GS-0312.01-4 Special Security Division 25X1	25X1

SO/A&TS/EWS: Jg (25 Aug !54)

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1 1954